**Data access application form**

The purpose of this data access form is to help applicants frame their research questions for the Committee to review if the registry can help answer the question; there may be some limitations to the BADBIR dataset.

This form is stage 2 of the data access process. We encourage applicants to submit an informal enquiry as a first step. You will then be advised of the next steps, including completion of this form. The process to apply for data access is explained in more detail on the **BAD** and **BADBIR** websites.

Please complete this form with as much detail as possible and email a signed copy to Zin Mon, Research Manager (research@bad.org.uk). Your request will be then submitted to the next Steering Committee meeting for review. The Steering Committee meets three times a year, usually in February, June and October. We request that you submit your data access application form at least **4 weeks** ahead of the Committee meeting.

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Where you see the **?** icon please refer to the **Frequently Asked Questions** page which offers clarifications and guidance for preparing your research question and completing this form.

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| **BADBIR data access application form** |

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| **1.** **Lead applicant** |
| Name |  |
| Current appointment |  |
| Department/institution address |  |
| Email |  |
| Telephone |  |
| BAD member??  | Yes / No |
| Experience with research datasets? ?  | Yes / No |

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| **2. Co-applicant(s)** (if applicable) Please copy and paste this section below if more than one co-applicant will be involved in this research. At least one co-applicant needs to be a BAD member. |
| Name |  |
| Current appointment |  |
| Department/institution address |  |
| Email |  |
| Telephone |  |
| Experience with research datasets? | Yes / No |
| BAD member?  | Yes / No |

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| **3. Research Project** |
| Research question title  |  |
| Lay title (if different) |  |
| Do you have funding?  | Yes / No |
| Source (s) of funding |  |
| Amount of funding |  |
| Prospective start date (please allow 6 months from application date to receipt of data) |  |
| Planned duration of analysis |  |
| Are any commercial collaborators in involved in this study? ?  | Yes / NoIf yes, please give some details as this will help understand their involvement. |
| Has your project been peer reviewed by your local Trust or Institution? ?  | Yes / No If yes, please provide details |
| Is this a new standalone research project OR extension of or adjunct to a previous project? ?  | Yes / No |
| Title of previous research project, if applicable |  |
| Approval date of previous research project |  |

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| **4. Plan for Data Analysis**  |
| **4.1** **Were patients and/or user groups involved in the planning of your research project**? ?  Yes/NoPlease provide some details. |
| **4.2** **Is this project a multinational cohort study requiring data aggregation?** ?  Yes/No |
| **4.3 Please select one option:*** \*We would like the BADBIR team to perform the analysis **☐**
* We will outsource the analysis to an external contractor **☐** Please provide details
* We will perform the data analysis ourselves **☐**

\* If you do not have an analyst then the timeline of the analyses for your project will be decided by the Committee. |
| **4.4 Data cut period**– please indicate the time periods for the data you require: *e.g. dates between the start of BADBIR in 2007 to the latest data cut in 2010**e.g. times – follow-up between initiation of treatment and 1 year after treatment initiation* |
| **4.5 Analysis plan** ?  Please provide details of your study design and indicate the statistical analysis methods to be used.  |

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| 5. Research project Background |
| Please give a summary of the background to the proposed research. (max 250 words)Please specify the aims and objectives of the research to be undertaken, including a primary hypothesis to be tested, if relevant. |
| 6. Benefits from use of BADBIR data |
| Please outline the benefits from using BADBIR data to answer the proposed research question. |

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| **7.** Plans for disseminating and communicating research findings  |
| 7.1 Please describe the plans you have for disseminating the findings from your research analysis.  |
| 7.2 We encourage the use of dissemination routes that may help increase patients’ engagement with research. Please indicate all routes you plan to use for disseminating your findings:* Journal publication **☐**
* Abstract **☐**
* Poster **☐**
* Infographics **☐**
* Social media **☐**
* Plain language summary **☐**
* Other **☐**  Please provide details:
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| **8. Declarations of interest** |
| Each applicant must provide a declaration of interest statement. The statement should be transparent about any sources of funding not already listed on the application form, including relevant financial interests of investigators/collaborators, and any relevant paid or unpaid positions held by investigators/collaborators. |

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| **9. Data protection and integrity** |
| Please provide details of measures in place to ensure compliance with The Data Protection Act 2018 and alignment with GDPR and ePrivacy Directive. <https://www.gov.uk/data-protection> |
| **10. Adherence to BADBIR Publication Policies** |
| Please tick the following box:Please confirm that you have read **BADBIR’s publication policy** and confirm that you will comply - **☐** |

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| **Signature of lead applicant** |
| Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Data protection** |
| Please note that all your personal details provided in this form will be managed in line with General Data Protection Regulation (GDPR). BAD privacy statement can be found on the BAD website: https://www.bad.org.uk/ |

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